

Sloan Elementary

4121 Sardis Rd., Murrsyville, PA 15668
724.327.5456, Ext.2



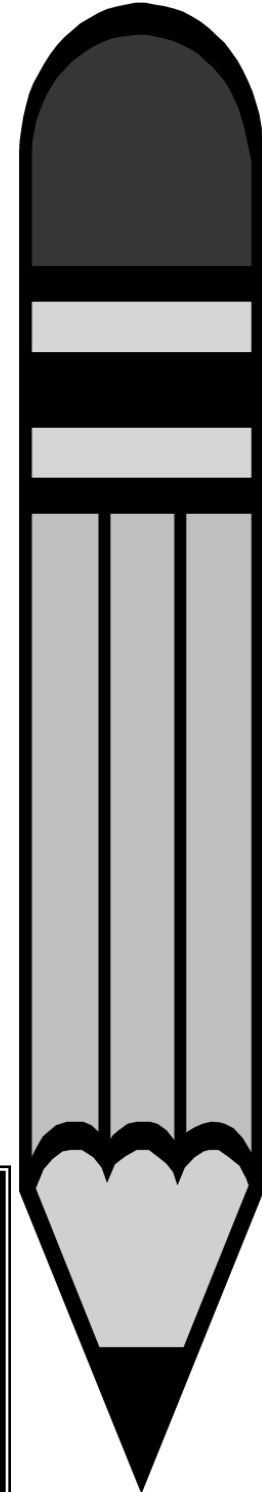
Parent & Student Handbook 2018 - 2019

Franklin Regional School District Mission

We, the Franklin Regional School community, strive for excellence, learning, achievement and citizenship in all we do.

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Please be sure to talk about the contents of our school Handbook with your child. Complete the “Parent Sign-Off” section located in the back of this handbook and return it to your child’s teacher before September 21, 2018.

GENERAL ELEMENTARY INFORMATION



Daily Student Schedule

8:45 a.m.	Student Arrival
8:55 a.m.	AM announcements
9:00 a.m.	Classes begin
12:15 p.m.	AM Kindergarten dismissal
3:15 p.m.	Instruction Ends/Pack Up Begins
3:19 p.m.	Parent Pickup/Dismissal Begins

Professional Learning

Community Philosophy (PLC):

All members of the teaching staff continue their involvement with supporting instruction, particularly in literacy and mathematics. All staff and classroom teachers assist in providing intensive instructional experiences for students to support reinforcement or enhancement of grade level skills.

Panther Power:

The Panther Power period is built into the schedule in each grade level K-5. The daily forty-five minute block of time allows the teachers to focus on meeting the individual needs of the children as a grade level within each elementary building. Working together as a Professional Learning Community, all teachers will provide opportunities for second chance learning, and enrichment in the core subject areas for all students.

eSchool Plus:

Franklin Regional utilizes the eSchool Plus student information system across all school buildings. This system houses basic student/family information; student medical information; is the primary tool for class scheduling in Grades K-12; is used daily by teachers to record attendance and grades; and offers a variety of ways for teachers to track student performance data to assist PLC teams with instructional planning. Elementary parents will be able to access attendance and academic information for each child they have enrolled at FR through the "Home Access Center." Elementary report cards will be produced electronically through eSchool for students in Grades K-5.

Attendance Policy Updates:

Franklin Regional School District has made some revisions to the student Attendance Policy for the start of the 2017-18 school year. Please refer to page 4 for the completed "Attendance Process" that will be used across the district in all grades K-12. For the full attendance policy, please refer to the FRSD web site: School Board > School Board Docs > Policy Manual-NEW

**FRANKLIN REGIONAL SCHOOL DISTRICT
ATTENDANCE PROCESS ~ 2018-19**

Excused Absences

- According to School Board policy, a parent/guardian may excuse their child for up to ten (10), non-medically related school days.
- The excuse MUST be submitted within three (3) days of the absence in order for the absence to qualify as excused.
- Education travel (maximum of five (5) days per school year), counts toward the parent(s)/guardian(s) excused 10 days.
*Please see Educational Travel Guidelines on www.franklinregional.k12.pa.us website.
- Exceeding 10 parent(s)/guardian(s) excused days may result in a citation filing with the magistrate.
*To help to maintain record accuracy, the school will notify parent(s)/guardian(s) via letter after the benchmark excused absences of 5 days, 7 days and then again should the child reach 10 days with an excuse from a parent/guardian.
- Medical documentation is an excused absence that is not included in the 10 days that parent(s)/guardian(s) may excuse their child. There must be written documentation from a physician within the three (3) school days following the absence for the absence to qualify as medically excused.
- A 1st Notice unexcused/illegal absence letter will be issued to parent(s)/guardian(s) if a student does NOT submit a valid excuse within three (3) school days of an absence. The child’s school will mark the absence as unexcused in eSchool.

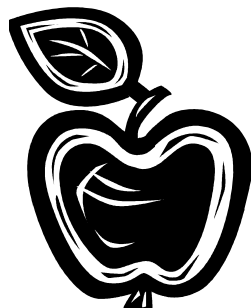
Unexcused Absences

- A 2nd Notice unexcused/illegal absence letter will be issued to parent(s)/guardian(s) if a student does NOT submit a valid excuse within three (3) school days of an absence following the first unexcused absence during the school year. The child’s school will mark the absence as unexcused in eSchool.
- A 3rd Notice letter will be issued via certified mail upon a third unexcused/illegal absence. The parent(s)/guardian(s) will be invited to attend a School Attendance Improvement Conference (SAIC) to develop an action plan to improve the student’s attendance.
- If there would be failure to follow the guidelines set forth in the SAIC action plan, the school will file a citation with the magistrate following the sixth unexcused absence and may contact the Westmoreland County Children’s Bureau as required following the sixth unexcused absence and SAIC meeting.
- Any additional unexcused/illegal absence after the first citation filing with the magistrate will be directly referred to the magistrate without additional notification sent to the parent(s)/guardian(s).
Note: There is a districtwide absence excuse form available on the district website. It is also available on page 32 of this handbook. Please visit www.franklinregional.k12.pa.us to download the School Absence Excuse Form.

Sloan Elementary

Mrs. Jennifer DiFulvio, Principal
Miss Felicia Provenzano, Secretary

4121 Sardis Road
Murrysville, PA 15668
(724) 327-5456 Ext: #3002
FAX (724) 733-5487



K-2 TEACHING STAFF for 2018-2019

Dial: 724-327-5456			
Kindergarten	Mrs. Megan Booley	A122	Extension 3122
	Mrs. Libby Jones	D104	Extension 3404
	Mrs. Audra Meehan	D106	Extension 3406
	Mrs. Kari O'Brien	A124	Extension 3124
	Mrs. Christine Welch	C118	Extension 3318
First Grade	Mrs. Cathy Andrews	A117	Extension 3117
	Mrs. Sue Callihan	A123	Extension 3123
	Mrs. Michelle Ferace	A121	Extension 3121
	Mrs. Kelly Pampalone	A118	Extension 3118
	Mrs. Allison Smith	A119	Extension 3119
Second Grade	Mrs. Karen Connors	B105	Extension 3205
	Mrs. Kristen D'Eramo	B128	Extension 3228
	Miss Michelle Klimchock	B131	Extension 3231
	Mrs. Becky Vincent	B132	Extension 3232
	Mr. Brad Midgley	B100	Extension 3200

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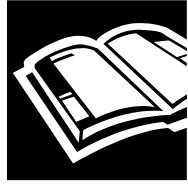
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Murrysville, PA 15668
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FAX (724) 733-5487



3-5 TEACHING STAFF for 2018-2019

Dial: 724-327-5456			
Third Grade	Mrs. Lynda Dolny	C108	Extension 3308
	Mrs. Chris Hong	C104	Extension 3304
	Mrs. Addie Martz	C102	Extension 3302
	Mrs. Janine Mickel	C103	Extension 3303
Fourth Grade	Dr. Linda Brecht	C108	Extension 3307
	Mrs. Kim Ord	C129	Extension 3329
	Mrs. Lynn Skoff	C128	Extension 3328
	Mrs. Autumn Steen	C105	Extension 3305
Fifth Grade	Miss Jenn Calfe	C133	Extension 3333
	Mrs. Kylie Hadley	C131	Extension 3331
	Mr. Tom Mossellem	C134	Extension 3334
	Mr. Patrick Marchese	C136	Extension 3336
	Mrs. Alexis Peifer	C132	Extension 3332

SPECIAL SUBJECT & OTHER TEACHERS/STAFF



SUBJECT	STAFF MEMBER	ROOM#	PHONE Dial: 724-327-5456
Computers	Ms. Lisa Stewart	C110	Extension 3310
Art	Mrs. Danielle Hartman	B139	Extension 3239
Librarian	Mrs. Cindy Perrott	B159	Extension 3259
Music	Mrs. Jeanne Kane	B115	Extension 3215
Instrumental Music	Mr. Daniel Blumenfeld	C126	Extension 3326
Strings Instruction	Ms. Sara Tamburro	C126	Extension 3326
Physical Education	Mr. Michael Draghi	D121	Extension 3421
Health Instr. (Gr. 4-5)	Mr. Chris Kelly	C121	Extension 3321
Counselors	Miss Laura Wurzell	B144	Extension 3244
	Mrs. Julie Fikejs	B150	Extension 3250
Learning Support	Miss Jordan Reinhart	B130	Extension 3230
	Mrs. Jenn Feltenberger	C112	Extension 3312
Life Skills	Mrs. Kathy Deuel	S125	Extension 3125
Reading Support	Mrs. Hope Schilling	B127	Extension 3327
Gifted Support	Mrs. Carmen Loughner	B124	Extension 3324
Speech Therapist	Ms. Kimberly Aretz	B106	Extension 3206
Nurses	Mrs. Cindy Leyh	D126	Extension 3026
	Mrs. Shari Willis	D126	Extension 3026

Drop Off/Pick Up—Traffic patterns for Safety

Follow traffic patterns and be cautious in the morning and after school. No drop off in front of school building. Please use all parking spots first while awaiting the dismissal of children at day’s end. There is a limited amount of space for parents who want to pick up their children at dismissal.

Student Arrival

Student arrival in the mornings should NOT take place prior to 8:45 a.m. The school district does not provide supervision for children until this time. Morning and after-school care is available in the Cafeteria through a latch key program which is sponsored by the East Suburban YMCA (724-327-4667).

Students who arrive to school later than 9:00 need to be escorted by a parent into the building through the Main Entrance (Entrance A) to officially sign-in. All students who arrive to school later than 9:00 a.m. MUST enter at the main entrance and be accompanied by a parent to the office to officially sign-in. After 9:00 a.m., a written tardy excuse must be presented.

Student Dismissal

Students who are NOT riding home on the school bus must present a written note to the classroom teacher. The note must include the name(s) of the individual who will be responsible for picking up the students. Students will be excused from their classrooms at 3:19 to go to the gymnasium. A staff member will be on duty there to supervise students until they are picked up by the designated person.

Please use all parking spots first while awaiting the dismissal of children at day’s end. Doors will be open no earlier than 3:20 p.m. Please note that dismissal may NOT occur from individual classrooms. Early dismissals, prior to 3:15 p.m., will be excused from the school office. A valid ID will be required to be shown to the office staff.

Health related and special circumstances that must be approved, and are in line with dismissal policies, are required for an early dismissal.

Note: Questions regarding school bus transportation after 3:45 p.m. should be directed to the A.J. Myers & Sons bus company at 724-327-5214.

Bus Pass:

A “Bus Pass” may only be requested via the main office. This can only occur when parents have pre-arranged through the office for a student to ride a different bus home from school – play dates DO NOT constitute a valid need for a bus pass.

Safety Plan

Parents should have a back-up plan for morning and afternoon childcare in the event of a delay or emergency early dismissal.

Parking Information

Visitor parking is located in the lot to the right of the school building.
Parking is not permitted in the front of the building.



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STUDENT SAFETY

Sloan is equipped with video surveillance through the interior and exterior of the school. These cameras are monitored 24 hours a day in the District and have a capability to be linked to the Murrysville Police Department.

Visitations

To ensure the safety of our students, all parents and visitors must sign-in at the Visitor's Window located in the lobby of the main entrance. Visitors are asked to be prepared to provide photo identification as part of this process. Guests will be assigned a "Visitor's Pass" to wear while in the building. Guests to the building are asked to focus on the purpose of their visit and refrain from visiting other areas of the building. When leaving the building visitors are asked to sign-out in the office and return their "Visitor's Pass" to the greeter.

Items brought to school, such as lunches, birthday treats, etc., are to be left with the greeter at the Main Entrance. The student will be notified and the item(s) picked up or delivered to the classroom.

Security at Entrances/Exits

All exterior doors are locked throughout the school day. These doors are designed with a panic release bar for easy exiting as required by fire code standards. As noted above, all visitors are required to SIGN IN and OUT with the greeter at the Visitor's Window located in the lobby of the main entrance. Visitors are never permitted to prop open doors regardless of the reason. Door that are propped will signal an internal alarm system and activity will be captured by video surveillance.

Staff Identification

Sloan faculty and staff are required to wear official school identification badges. This safety procedure allows for easy identification of school employees to both students and visitors.

Crisis Response Information

Franklin Regional School District has a comprehensive crisis response plan in place in all school buildings. Staff and students are regularly trained in these security/evacuation procedures. These include, but are not limited to, regular fire drills, emergency bus evacuations, severe weather evacuations, airborne emergency procedures, and procedures for building or community emergencies.

Communication to families regarding true school emergencies will occur in various ways:

- Our District utilizes "Blackboard Connect" at the elementary level as well as at the middle school and high school. "Blackboard Connect" is an automated emergency calling system that is able to deliver a recorded message to hundreds of phone numbers within minutes and will greatly facilitate our efforts to keep families informed in the event of a crisis. "Blackboard Connect" will also be used on a daily basis to report student attendance. Additionally, the District may also utilize "Constant Contact" to send an e-mail blast.
- During a true emergency situation, you should continually check the MAIN District web site for frequent updates. In such a scenario, it is also likely that the Murrysville Police Department will issue Nixle alerts to help keep members of the community informed.

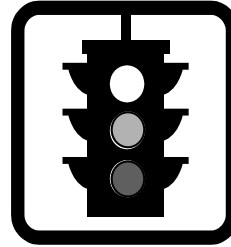
www.franklinregional.k12.pa.us

Monthly Fire Drills:

Sloan Elementary will conduct monthly fire drills in order to ensure that students and staff are prepared to act in the event of a fire emergency. Teachers and students discuss procedures, rehearse scenarios and practice exiting as part of the process. We also utilize a common meeting place and “missing child” identification as part of the drill. Fire drills are typically unannounced and can take place at any time of the school day.

Crisis Alert Drills:

Sloan Elementary will conduct periodic “yellow” or “red” alert drills. Teachers and students discuss procedures, rehearse scenarios and practice emergency response actions as part of this process.



Bus Evacuation Drills:

The Public School Code requires all schools to conduct two emergency evacuation drills per school year. The first takes place during the first week of school and the second during the month of March. The simple drill includes practice and instruction concerning the location, use and operation of front/side/rear emergency exit doors and the proper evacuation of the bus in the event of an emergency. The drill will be supervised by drivers and the Sloan staff.

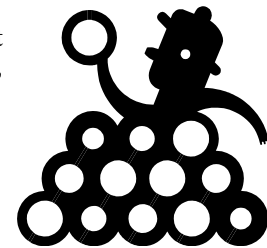
Severe Weather Drill:

Each year in the early spring, PEMA requires all public schools in Pennsylvania to practice the procedures for remaining safe in school during severe weather such as a tornado or spring storm. In mid-March, the students at Sloan will participate in a Severe Weather Drill. The emergency preparedness event will last only a few minutes. Students will practice the routine with their classroom teachers before the school wide drill.

Weather Delays and Emergency School Closing

When the weather conditions or emergency situations make it necessary to delay/close Franklin Regional Schools, the closing will be announced on local radio, TV stations and the MAIN district website (www.franklinregional.k12.pa.us). You can also sign up for Constant Contact (FRSD new email service so your family can receive FR news, event notices, delay/closure information, and so much more!). To do so, please go to the school districts web site and follow the instructions (<http://www.franklinregional.k12.pa.us>)

The decision to delay/close school because of weather conditions is made by the Superintendent of Schools on the basis of information received from the bus contractor, Penn DOT, and the police. **Please have a “family plan” in place for your child in the event of a morning school delay or emergency early dismissal.**



Any announcement that the Franklin Regional Schools are closed means that the closing is district wide, including all elementary schools. An individual school will not be named unless the emergency affects only that particular school. The Board of School Directors will determine make-up days when it is necessary.

In the event of a weather-related school delay, both half day and full day kindergarten students will report at the same time as the rest of the student body. Morning kindergarten will conclude at the normal ending time of 12:15 p.m. Special arrangements for half day kindergarten students to stay later on delayed days due occur. Please contact your child’s teacher.

All after school athletic practices, club meetings, and school sponsored evening events are **cancelled** when school is closed or an early dismissal is announced.

STUDENT BEHAVIOR

Student Discipline & Behavior Standards (Policy #218 & 218A)

An important part of maintaining a school where students are able to learn and enjoy the company of peers is maintaining a consistent and fair discipline policy. All students are expected to follow the guidelines outlined in Student Discipline and Behavior Standards, Policy #218. Additionally, pages 12-14 of this handbook provide the framework of Attachment 218 to the policy. This attachment cites tiered examples of infractions, procedures and possible response options.

In addition to both District and school rules, kindly review with your child the classroom rules and expectations of his/her classroom. These rules follow the basic school philosophy of respect and responsibility. Please note that there is a formal "Sign-Off" page (page 35 of this handbook) for parents to complete and return to school to verify that they have read the handbook and are aware of key components of our policies and procedures.

Proactive & Positive Student Strategies

At the beginning of each school year, the principal or school counselor will visit each classroom to welcome students, introduce themselves, and highlight school procedures and policies. Students are addressed in a developmentally appropriate way on their responsibilities in making the year positive for themselves and those around them. The Student Behavior Policy is reviewed as appropriate for each grade level. This is often followed by dialogue and role play of various potential negative situations with a focus on four **positive** strategies that students may use to handle themselves. These strategies are (1) Discuss the situation, (2) Ignore, (3) Walk Away, and/or (4) Seek assistance from adult. Please review these with your child and emphasize how these can be used to positively handle playground, bus, and other situations.

Use of the Internet and Electronic Devices (Policy #237)

Each student, parent or guardian is required to review and sign off on the Internet Use contract at the time of enrollment. If you waive your child's right to use the school Internet network, a letter stating that he or she may not access the Internet at school must be given to the principal and filed in the school office. Measures are taken to supervise student use of the Internet while in school. Parents are requested to stress responsible use to their children. Violations will be handled according to the Student Discipline and Behavior Standards (Policy #218) as approved by the Board of School Directors. Students may be granted access to school desktop/laptop computers, tablets or Chromebooks. A specific permission form/agreement will be issued to families from classroom teachers who may provide access to some of the electronic hardware mentioned above.

Chewing Gum

The chewing of gum is NOT permitted in Sloan Elementary School.

Student Directory Info/FERPA (Federal Education Right to Privacy Act)

Formal notification and details regarding Parents' Rights regarding Student Directory Information may be found in the annual Franklin Regional District calendar.

Please know that restrictions you request may impact such things as the annual Sloan Elementary yearbook, release of classroom photos/activity snapshots to newspapers, videotaping of school events/performances, class lists, etc.

If you are concerned about the disclosure of some or all of the information noted above, please contact the building principal, Mrs. Jennifer DiFulvio at Extension #3002. You will also be asked to detail your request in writing to specify any limitations.

STUDENT BEHAVIOR

Policy 218 Student Discipline/Behavior Standards Attachment

*Tier examples and response options are not limited to those provided and are at the discretion of the building administrator.

Tier 1:	Examples to include but not limited to:	Procedures:	Response Options:
<p>Minor misbehavior on the part of the student which disrupts the classroom procedures or interferes with the orderly operation of the school.</p> <p>There is immediate intervention by a staff member who is supervising the student or who observed the misbehavior.</p>	<ol style="list-style-type: none"> 1. Class tardiness 2. Inappropriate language/gestures 3. Disruptive behavior 4. Lying 5. Littering 6. Dress code violation 7. Public displays of affection 	<p>There is immediate intervention by a staff member who is supervising the student or who observed the misbehavior.</p>	<ol style="list-style-type: none"> 1. Communication with the student 2. Verbal reprimand 3. Parent contact 4. Loss of privileges 5. Detention

STUDENT BEHAVIOR

Policy 218 Student Discipline/Behavior Standards Attachment

(Continued)

*Tier examples and response options are not limited to those provided and are at the discretion of the building administrator.

Tier 2:	Examples to include but not limited to:	Procedures:	Response Options:
<p>Behavior whose frequency or seriousness disrupts the learning environment.</p> <p>These infractions may require administrative intervention.</p>	<ol style="list-style-type: none"> 1. Repeated class tardiness 2. School Tardiness 3. Lack of academic integrity 4. Leaving building/property without permission 5. Continued disruptive behavior 6. Bus misbehavior 7. Failure to attend detention 8. Inappropriate conduct 9. Disrespectful behavior toward faculty/staff 10. Bullying behavior 11. Slurs 	<p>The student is referred to the administrator with the appropriate form for disciplinary action.</p> <p>The administrator meets with the student and/or teacher and applies the appropriate response.</p> <p>Administrator conducts informal due process hearing with student and his/her parents/guardians within 5 days of issuing suspension in excess of 3 days.</p> <p>The teacher is informed of the offense and the discipline is maintained by</p>	<ol style="list-style-type: none"> 1. Communication with the student 2. Verbal reprimand 3. Parent contact 4. Loss of privileges 5. Detention 6. Attendance improvement plan 7. Saturday detention 8. Out-of-school suspension (1-5 days)

STUDENT BEHAVIOR

Policy 218 Student Discipline/Behavior Standards Attachment

(Continued)

*Tier examples and response options are not limited to those provided and are at the discretion of the building administrator.

Tier 3:	Examples to include but not limited to:	Procedures:	Response Options:
<p>These infractions result from a continuation of Tier 1 or Tier 2 misbehaviors. Also included are acts against person or property; some of the infractions might endanger the health and safety of others in the school.</p> <p>These acts might be considered criminal but most frequently can be handled at the administrative level.</p>	<ol style="list-style-type: none"> 1. Continuation of Tier 1 and Tier 2 misbehaviors. 2. Insubordination 3. Threats 4. Slurs with aggravating circumstances 5. Theft 6. Vandalism 7. Verbal Assault 8. Fighting 9. Assault and battery 10. Lewdness 	<p>The administrator initiates disciplinary action by investigating the infraction and conferring with staff on the extent of the consequence.</p> <p>The administrator meets with the student and confers with the parent about the misconduct and the resulting action.</p> <p>Administrator conducts informal due process hearing with student and his/her parents/guardians within 5 days of issuing suspension in excess</p>	<ol style="list-style-type: none"> 1. Out-of-School Suspension (1-10 days) 2. Possible police intervention

CAFETERIA EXPECTATIONS

To maintain an orderly environment and maximize the time students have to enjoy their meal, the following rules and routines are in effect in the cafeteria:

1. Be respectful to yourself, others and especially adults, in your actions and words.
2. Always keep your hands/feet to yourself - no hitting, pushing, shoving, pinching, biting or kicking.
3. "Inside" voices should be used AT ALL TIMES.
4. Do not throw objects or food at others.
5. Avoid sharing food. Others may be allergic or may not be allowed to have something you are sharing.
6. Stay seated at your assigned table unless permission is given for you to get up. Assigned seating is at the discretion of the principal, counselor or aides.
7. Pick up any trash that you drop on the floor under your table.
8. Keep your tray and all trash until your table is called for disposal at the garbage can.
9. You will not be excused for recess until your classroom group is quiet. Travel down the hallway should be quiet and orderly. Keep your hands off of things belonging to other students and teachers.

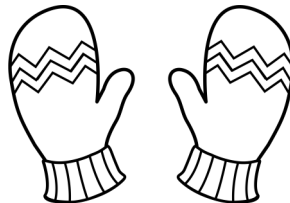


ATTIRE FOR OUTDOOR RECESS *Dress for the weather!*

If a student is able to attend school, he/she will also go outside for recess. Every attempt is made to afford students the daily opportunity to go outdoors at recess. All students will go outside if temperatures are above 20 °F (including wind chill) and weather conditions are permitting. Students should dress appropriately and be prepared to go outside for recess at all times.

If it is requested that a child NOT participate in outdoor recess after an illness, a written physician's explanation is required and should include specific dates that the child should be kept indoors.

With a note from a parent requesting limited physical activity during outdoor recess, a student will go outside with classmates and can remain on the bench. Due to supervisory concerns, students may not remain in the classroom.



RECESS EXPECTATIONS

Indoor Recess

In order for indoor recess to be enjoyable and safe for all students, the following rules are in effect:

1. Follow all directions the first time given.
2. Stay seated in the classroom (chairs, floor, bean bags, etc.)
3. Always walk in the classroom and hallways.
4. Never leave the classroom without permission.
5. Talk quietly (indoor voices) and kindly.
6. Indoor recess games only - provided by the teacher/aide (board games, puzzles, reading, arts/crafts)
7. The “throwing” of objects indoors is never permitted.
8. Respect “regular” classroom rules during indoor recess.



Outdoor Recess

In order for outdoor recess to be enjoyable and safe for all students, the following rules are in effect:

1. Be respectful to yourself, other students and adults in your actions and words.
2. Always keep your hands to yourself – no hitting, pushing, shoving, pinching or biting.
3. Do not throw objects of any kind at others.
4. Take turns on equipment and when playing games.
5. Leave rocks, sticks and other dangerous objects alone.
6. Stay away from puddles, mud and water.
7. No gum chewing, eating or drinking on the playground.
8. No contact sports...including “football.” Dodgeball is NOT permitted.
9. “Catch” can be played between individuals NOT groups.
10. Only “NERF” or sponge-like balls may be used for throwing and playground games. Regular basketballs may be used on the basketball court only.
11. K-3 students are NOT permitted to use monkey bars for safety reasons.
12. Play safely on all playground equipment and follow the rules for each activity:
 - *No climbing on the top of the monkey bars.
 - *No walking up the sliding board.
 - *No jumping off of the swings. No “underdogs.”
 - *Go only one direction on the parallel bars.
13. Settle differences peacefully...use these techniques:
 - *Walk away
 - *Tell them to STOP!
 - *Ignore
 - *Tell an adult
14. Return equipment to the proper place when recess is over.
15. When an aide blows the “whistle,” immediately walk to the door to line up. While waiting in line, keep your hands/feet to yourself and speak in a quiet voice.



Some Suggested Outdoor Activities:

- Soccer, 2-person “Catch” or Kickball on grassy areas
- “Light Tap” Tag on grassy areas
- Basketball on the asphalt court
- Running or “Walk-N-Talk” Club (perimeter of playground)
- Use of Playground Equipment (mulched area)
- Pavement Games and/or sidewalk chalk

BUS EXPECTATIONS

Bus Discipline

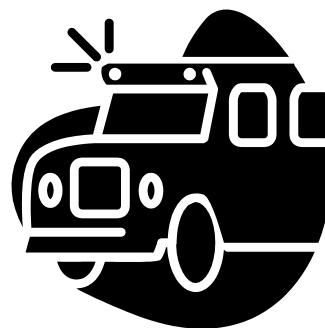
The safety of all of our students on District provided transportation is of the utmost importance. Infractions related to misbehavior on a school bus (to/from school and for school sponsored activities) is covered under Policy #218.

Examples of inappropriate student behavior on the bus may include:

1. Smoking, chewing tobacco, smokeless tobacco, lighting matches
2. Spitting
3. Fighting with or striking other students
4. Throwing or shooting objects on or from the bus
5. Use of vulgar language
6. Weapon(s)
7. Refuses to follow driver's instructions
8. Handling steering wheel, brakes, or other bus mechanism
9. Intentional damage to the bus or bus seats
10. Damage to other students' personal property
11. Disobedience, discourteousness, or disrespect to driver
12. Discourteous or disrespect to other students
13. Harassing, annoying, distracting or bothering driver
14. Harassing, annoying, distracting, or bothering students
15. Jamming bus doors upon entering or leaving
16. Pushing, tripping or shoving upon entering or leaving
17. Making loud noises (screaming, whistling, radios, etc.)
18. Public display of affection
19. Out of seat, moving about while bus is in motion
20. Head, arms or legs out the window
21. Consistently refuses to remain in assigned seat
22. Consistent tardiness at bus stop
23. Horseplay
24. Other reasons (as specified by the driver/parent/student complaint)

NOTE:

Assigned seating will be given on ALL buses. Seating changes are only made at the discretion of the driver, bus supervisors or the principal.



Any of these incidents will lead to the completion of a discipline report by the bus driver or other person involved. The driver will turn the report in to the Supervisor of Child Accounting and Transportation Services or Building Principal in a timely fashion.

Audio/Video Recording on School Buses (Policy #810.2)

The use of video and audio recording equipment supports efforts to maintain discipline and to ensure the safety and security of all students, staff, contractors and others being transported on district-owned, operated, or contracted school buses or school vehicles. Therefore, the Board has authorized the use of **VIDEO** and **AUDIO** recording on school buses and school vehicles. All vehicles equipped with video and audio equipment will have a clearly posted notice to inform both drivers and passengers of the potential for video and audio recording. The full policy is posted on the main District web site and can found at School Board > School Board Docs > Policy Manual-NEW.

Notice! Any student carrying an electronic device, including a cell phone, must have it turned OFF and keep it secured in a backpack/purse. These items may become "flying projectiles" in the event of a traffic incident and are a distraction to the driver. Thank

ADDITIONAL DISTRICT POLICIES

Weapons (Policy #218.1)

The Board of School Directors recognizes the importance of a safe school environment relative to the educational process. Possession of weapons or look-alike/replica weapons, in the school setting is a threat to the safety of students and staff and is prohibited by law. Kindly review Policy 218.1 for a full definition of weapons/firearms/destructive devices. Per policy, all students are prohibited from possessing a weapon:

- In any Franklin Regional School District building
- On any grounds of the Franklin Regional School District
- In any conveyance providing public transportation to or from Franklin Regional School District
- At any school function, activity or event whether or not held on Franklin Regional grounds
- While the student is on his/her way to or from school

Controlled Substances/Paraphernalia (Policy #227)

The Board of School Directors recognizes that the abuse of controlled substances has a negative impact on the institution as a whole and is detrimental to the safety of the student body as well as to the District's goal of a drug-free learning environment. Per policy, controlled substances include controlled substances (federal/state law), look-alike drugs, alcoholic beverages, steroids, drug paraphernalia, volatile solvents/inhalents, prescriptions/non-prescription medications used without proper documentation/permission, and other substances that cause effects similar to controlled substances. This policy applies to students on and off campus, while traveling to and from school or at school sponsored events. Assistance for elementary age children may be accessed through the Student Assistance Program (S.A.P.). Additional information on our S.A.P. program may be found on page 26 of this handbook. You may also contact the school counselors, Ms. Laura Wurzell or Mrs. Julie Fikejs.

Tobacco Free Schools (Policy #222)

The Board of School Directors recognizes that the use of tobacco in or on school premises is contrary to the educational goals, interest and image of the District and maintenance of a healthy and safe school environment. The Board prohibits the possession, use or sale of tobacco by students. Tobacco includes both lighted/unlighted cigarettes, cigars, pipes or other smoking product/material as well as smokeless tobacco. This policy applies to students on and off campus, while traveling to and from school or at school sponsored events.

Unlawful Harassment (Policy #248)

The Board strives to provide a safe, positive learning climate for students in the schools. Therefore, it shall be the policy of the district to maintain an educational environment in which harassment in any form is not tolerated. Harassment shall consist of verbal, written, graphic or physical conduct relating to an individual's protected class in accordance with state and federal law when such conduct: 1. Is sufficiently severe, persistent, or pervasive that it affects an individual's ability to participate in or benefit from an educational program or activity or creates an intimidating, threatening, or abusive educational environment. 2. Has the purpose or effect of substantially or unreasonably interfering with an individual's academic performance. 3. Otherwise adversely affects an individual's learning opportunities. Sexual harassment shall consist of unwelcome sexual advances/requests and other inappropriate verbal, written, graphic or physical conduct of a sexual nature. At Sloan, the staff members responsible for receiving such complaints are Mrs. Jennifer DiFulvio, Principal, or Ms. Laura Wurzell or Mrs. Julie Fikejs, School Counselors.

All policies of the Franklin Regional School District may be viewed online from the main District web page: [School Board > School Board Docs > Policy Manual-NEW](#)

Note: A hard copy of our policy manual is also available for viewing in the Sloan main office.

Bullying/Cyberbullying (Policy #249)

The Franklin Regional School District is committed to providing all students and employees with the right to a safe and civil educational environment, free from bullying. The District recognizes that bullying/cyberbullying interferes with the learning process and may present an obstacle to the academic, vocational and social/emotional development of students.

The objective of this policy is to:

- Provide a safe, positive environment for learning through prompt resolution of bullying incidents; Educate students, employees and parents/guardians about bullying, its adverse impact on students and the District, and how to prevent and resolve bullying incidents so as to minimize the potential for bullying;
- Communicate to district students, employees and parents/guardians the District's commitment to countering and preventing bullying and to inform the District community of the specific measures the District will undertake to resolve problems in this area.

DEFINITIONS

Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting and/or outside a school setting, that is severe, persistent or pervasive and has the effect of doing any of the following:

- Substantial interference with a student's education.
- Creation of a threatening environment.
- Substantial disruption of the orderly operation of the school.

"School setting" is defined as in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.

Examples of acts or series of acts that may constitute bullying if it meets the preceding definition include, but are not limited to: physical intimidation or assault; extortion; oral or written threats; malicious teasing, putdowns, social isolation or name calling; threatening looks, gestures, or actions; cruel rumors; and false accusations, including any of the foregoing via electronic communications such as the Internet, email, text messaging or other methods.

A student who violates this policy shall be subject to appropriate disciplinary action consistent with the Student Discipline and Behavior Standards Policy #218.





The Olweus Bullying Prevention Program

All Franklin Regional schools will continue to implement the school-wide Bullying Prevention Program entitled Olweus (OBPP). OBPP was developed by Dr. Dan Olweus of Norway, and is the most effective bullying prevention program available. OBPP has conducted over 35 years of research and has been implemented world wide. OBPP is a climate change program targeting three main goals:

- *To reduce existing bullying incidents*
- *To prevent development of new cases of bullying*
- *To improve peer relations*

The Franklin Regional School District recognizes that bullying is not limited to school grounds. Bullying can occur at school bus stops, community parks, summer camps, neighborhoods, homes, cyberspace, or anywhere that young people gather. The Franklin Regional School District believes that bullying is an issue that needs to be addressed at all levels and is committed to countering and preventing bullying behavior.

Learn more about Olweus at
www.clemson.edu/olweus

2019 PSSA Testing Window:

The Pennsylvania Department of Education will require PSSA testing during the Spring 2019 testing window.

All tests will be administered to students as noted below.

PSSA English Language Arts (ELA): April 15-17, 2019 (Grades 3-4-5)

PSSA Mathematics: April 29-30, 2019 (Grades 3-4-5)

PSSA Science: May 1-2, 2019 (Grade 4)

PSSA Make-Up Window: April 29-May 3, 2019

As a reminder, requests for educational travel during the PSSA testing window will NOT be approved.

Valuables in School

Students are NOT permitted to bring valuables to school. Money, laser pointers, electronic games, iPods, toys or other non-school related items left in desks or backpacks cannot be secured during the school day. The school district is not responsible for personal items that are lost or stolen if students bring them to school.

Cell Phones

Parents that require their child to possess a cell phone must contact the building principal. In these permitted cases, cell phones must remain in the “OFF” position in the backpack during the school day. These guidelines will be strictly enforced. Parents will be notified if a student uses a cell phone inappropriately or without permission.



E-Readers (Grades 4 & 5 Only)

Reading is always encouraged in our school. Permission will be granted to students who wish to utilize an e-reader (Ex: Nook, Kindle, Tablet/iPad) for the purpose of pleasure reading downloaded stories. Parents must complete a permission form and agree that the school will not be held responsible for these electronic devices should they become broken, stolen or lost while at school or on the bus. Students will not be permitted to use these devices for internet access. (See Page # 32 for eReader/Tablet Agreement)



Money

Money sent to school for a special purpose should be sealed in an envelope marked on the outside with the child’s name, teacher’s name and the purpose. Payments due should be given to the teacher in the morning before classes start.

Animals

As a general rule, animals are not permitted in school. However, if an animal visitation would supplement and enhance a teacher’s specific unit of instruction, a visitation may be permitted. Animal visits of this nature must be arranged with the classroom teacher. Advance notice will be made to all parents in the classroom, as well as the school nurse. If the health of a child in the classroom may be affected by the animal visit, it will not be allowed. All animals must be brought to school in a crate or container. Pets are not permitted for “Show-n-Tell.”

Lost & Found

Articles of clothing that are lost in school will be collected in a designated “Lost & Found” area. These articles, if unclaimed at the end of the school year, will be donated to local charities. Please be sure to clearly identify lunch bags, hats, coats, and other belongings.

Dress Code

Students are expected to dress respectfully in appropriate school attire. In making responsible clothing choices, students are asked to keep shorts and skirts to fingertip length or longer and refrain from wearing tube tops or tops with spaghetti straps unless a t-shirt is worn underneath. Shirts with logos must be respectful. Rubber flip-flops are not permitted due to safety reasons (stairwells, recess etc).

Hats are never to be worn indoors. This is a sign of respect to the United States as its flag hangs proudly in front of our public school building.

NUTRITION CENTER

Metz & Associates, Ltd.

2018-2019 Prices for K-5 Students:

Lunch	\$2.45 per day
Breakfast	\$1.20 per day
Kindergarten Snack	\$.50
White or Flavored Milk	\$.75
Bottled Water	\$.80



Point of Sale System

Mr. Sonny Burns, Metz Manager @ 724-325-1977
Mrs. Debbie Lamacz, Cafeteria Manager @ 724-733-5969

The POS debit system allows parents to pre-pay for their child's lunch and/or ala carte purchases by cash, check or through a convenient secure website with a credit card. Money will be deposited into a child's debit account and all purchases will be deducted from this account when the child uses his/her personalized PIN number.

- Each student is issued a PIN number and a POS photo is taken as part of their POS account ID only. Students should memorize his/her PIN number. This increases the speed and flow of the lunch lines.
- When an account reaches a \$10.00 balance, the student will be notified and a letter will be sent home to the parent or guardian, so that a deposit can be made within the next several days. This will avoid a zero balance and a "No Charge" lock-out of the student from the system. If a student's account reaches a zero balance, the student would then be required to have cash to pay for additional daily lunch purchases. Again, the POS system does not allow charge purchases.
- Parents may view account balances, payments and account activity for their child(ren) online. Information will be forwarded from Metz on the process for doing so.
- Any debit balances in the account at the end of the year will be transferred to the student's account for the following year, even if they change schools. The balances may be refunded upon parental/guardian request.

Lunch with Your Child

Parents of Sloan students may join their child in the cafeteria for lunch on occasion (not more than 1 time per month). To do so, we ask that parents observe the following guidelines:

- All three clearances are required:
 1. [Child Abuse Clearance](#) (No cost)
 2. [PA State Criminal History \(PATCH\) Clearance](#) (No cost)
 3. [FBI Fingerprint Criminal Background Clearance](#) (Fee required)
- Advance notice of at least one day is required. Please contact the Sloan cafeteria to make a reservation and make a lunch selection (724-733-5969). Advance ordering insures that enough food is prepared so that students in our final lunch period obtain their desired meal selection. Also, please notify the classroom teacher.
- As always, visitors should sign-in with the greeter at the main entrance and receive a visitor's pass. Guests are then asked to report directly to the cafeteria. Please know the beginning and ending times of your child's lunch period. It is expected that lunchroom guests demonstrate courteous behavior to all students and staff by not interrupting classroom or school routines while in the building.
- A table is reserved for you and your child so that you may enjoy your special lunch together. Visitors are asked NOT to bring any fast food, to the cafeteria.
- Visitors are not permitted to attend recess or return with students to the classroom. All guests should sign-out with the greeter before exiting the building. Younger siblings may NOT accompany parents during the lunch-con visit.

HOME-SCHOOL CONNECTION

Conferences

A day is designated during the first semester and offered in the second semester for parents to meet with teachers of all grade levels, Kindergarten through 5th grade, to discuss the progress of their child. Arrangements should be made in advance to accommodate parents' and teachers' schedules. Because of classroom supervision responsibilities, teachers can conference with parents by appointment only. Teachers can make arrangements to be available to conference with parents at mutually convenient times throughout the school year. Parents are invited to contact classroom teachers or the principal any time they have a concern regarding their child or school procedures.

Communication with Staff (Policies #212, 213, 215)

Parents may speak to their child's teacher by calling 724-327-5456 followed by the extension number. If the teacher is unavailable, a voice mail message can be left. If the call is urgent, parents are asked to call the Sloan office by dialing 724-327-5456 Ext. 3002. Calls will be returned within 24 hours.

A listing of the Sloan extensions is included in the front of this handbook. Parents may also e-mail a teacher at their e-mail address: first initial, last name @franklinregional.k12.pa.us. For example: (jdoe@franklinregional.k12.pa.us). Access to the District website is www.franklinregional.k12.pa.us. Parents should access eSchoolPLUS regularly to monitor grades and attendance of student(s).

Disclosure of Student Information

The school is not able to share the personal information of our students (addresses, phone numbers, email addresses, etc.). As a courtesy to our families, we will distribute birthday invitations using the following guidelines: 1) All students in the classroom are invited OR 2) All fellow boy classmates or all fellow girl classmates are invited to attend. If this will not be the case, we encourage you to mail invitations.

Student Folders and Planners — Courtesy of our Sloan PTO

All students will be provided with a planner in which they will bring home school work, homework and important papers. Parents are encouraged to send important information to school using the planner. Students in grades 3-5 will each receive an assignment notebook in which they will record all short term and long term assignments. K-2 will be given special Sloan folders. Parents should review this daily and may be requested to initial it at various intervals.

Visitor Procedures

Sloan Elementary, located off of the Franklin Regional main campus, welcomes many visitors each and every day. As part of the District's efforts to provide a safe and effective learning environment for students, specific visitor procedures were established. **Parents who wish to meet with a staff member should call, e-mail or send in a note to make those arrangements with the appropriate person ahead of time.** Parents who are scheduled to participate as a presenter/helper in a classroom will have their names submitted to the office staff in advance by the teacher. Upon arrival, all visitors will be required to present a valid PHOTO ID, sign-in and obtain the appropriate badge from the Greeter.

Important classroom and school-wide communications are typically sent home via e-mail throughout the week. (Paper copies will be sent if needed.)



SPECIAL CLASSES

Computer Lab

Sloan Elementary houses a fully equipped PC Lab. Daily instruction focuses on the following key concepts to ensure student success in the digital world; word processing, multi-media, keyboarding, exploration of coding, and digital citizenship. High expectations are set in place to ensure that students are capable of being productive digital citizens and are aware of the benefits that technology provides. Students in grades K-5 have computer class one time per week for the entire school year where presentation of learning is conducted using whiteboard technology. Internet access, video streaming and real time learning opportunities are available for all students!



Library/Media Center

The Library/Media Center is the information hub of our school, housing a wonderful collection of fiction and non-fiction books, biographies, reference materials, magazines, and various types of media resources. In addition to its print resources, the Sloan Library provides various technology resources to its staff and students. The library utilizes “Destiny,” a computerized circulation and search system that allows for remote searching capabilities. Student access is available to the web-based Accelerated Reader program and the S.T.A.R. program. Kindle e-book readers are available for students in grades 4 and 5. Students and staff have access to updated research tools such as World Book Online. The instructional space within the Sloan Library is equipped with a classroom set of Chromebooks, as well as an interactive Promethean Board.

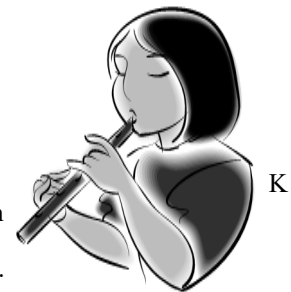
The library is open and available for student use on a daily basis for both independent reading and research as well as for the completion of assignments. Students in Grades K-5 visit the library once a week for a forty-five minute period for information literacy instruction. Students explore the library and its resources and learn how to access and utilize information effectively. Students also have the opportunity to appreciate various genres and types of literature, complete author studies, share books with their classmates, and select books on an appropriate level for independent reading. Interactions with relevant and high interest expository text in a guided format encourage students to better utilize nonfiction resources as well as to develop an appreciation for nonfiction text

Music

Students in grades K-5 are taught by a music specialist once a week for 45 minutes. Experiences include singing, movement, listening, playing instruments, music theory, and music appreciation. Third grade students will learn to play the soprano recorder. The students will continue to play recorders in grades 4 and 5. Instrumental and Strings instruction begins in grade 4. There is also a 5th grade chorus and Spring Musical.

Counseling

Our school counselors will work with students in all classrooms throughout their school journey at Sloan. Lessons will be taught in classrooms throughout the year and focus on various topics that will help children to develop healthy interpersonal skills, make safe decisions and promote healthy living. Career awareness lessons are also part of the K-5 counseling curriculum. A listing of the lesson topics by grade level can be viewed on the Sloan counseling web page. In addition to the above, St. Vincent Drug and Alcohol Prevention and the Blackburn Center provide specific lessons yearly to our students. St. Vincent lessons are taught in grades 1-3 while Blackburn visits grades K, 3, 4, and 5. Questions or concerns about these specific lessons can be addressed with our building principal or the school counselor. Blackburn Center curriculum and the videos they use are available for parents to review upon request.



SPECIAL CLASSES

Art

Art in grades K through five consists of planned art experiences and will explore units in art appreciation, drawing, painting, printmaking, sculpture and construction. Through two and three dimensional approaches, the students will examine the fundamentals of art production and aesthetics. Students will experience growth in the following areas: perceiving, responding, creating, conceptualizing, analyzing, evaluating, and valuing.



Art is a required course and students receive art instruction for 36 weeks for 45 minutes on a weekly basis.

Physical Education

Children will participate in a weekly physical education . In order to maximize learning potential and to ensure your child's safety, we ask that these guidelines are followed:

- wear proper-fitting, non-restrictive, casual clothing
- athletic shoes without heels or spikes are required
- wearing of jewelry is discouraged, but large, dangling or hoop-type earrings are not permitted.

During the Spring quarter each year, the Physical Education classes travel to the Franklin Regional School District swimming pool for instruction. The following items are needed for swimming classes:

- bathing suit and two towels
- comb/brush and a waterproof bag to carry all items
- students should wear a coat and hat or coat with an attached hood to school on swimming days due to transfer to and from pool area.
- goggles, ear plugs, and bathing caps may be worn, but are not required.

If, at any time, your child develops a problem and is unable to fully participate in his or her scheduled class, please notify the physical education teacher in writing. If your child's condition requires a long-term absence from class, a doctor's excuse is required.



Health

Students in Grades 4 and 5 take part in health instruction delivered by the physical education teacher one time per week for one 9-week period. Scheduling for this varies in the students may have health class in either the first, second or third marking period. Health education is incorporated into classroom science instruction in the primary grades. As part of the fifth grade health curriculum, fifth grade students will take part in one lesson on the immune system as related to HIV. Additionally, fifth grade girls will participate in one hygiene lesson (taught by the school nurse). Fifth grade boys will also participate in a hygiene lesson that will be taught by the physical education/health teacher.

SPECIAL SERVICES

Screening Procedures

Special services are available at the elementary level for any student determined to be in need of special accommodations. We work to meet the needs of all students. However, at times special services may be needed. Parent/teacher recommendation, general observations, curriculum-based assessment and other assessment measures are available for screening purposes.

As a result of the screening process, more specific interventions may be implemented in the classroom and/or the student may be referred for more comprehensive assessment through a multi-disciplinary evaluation.

School Nurse

The objective of the Health Services Department is to help supervise and maintain a student's physical, mental, and emotional well-being so that he or she can perform at an optimum level in the classroom setting. Yearly screenings for changes in hearing, vision, and growth, plus monitoring of immunizations are some of the means utilized to achieve this end. Body mass index (BMI) will also be calculated from each student's height and weight. A health report card for children in grades 1-5 will be sent home in January that will indicate the calculated BMI, vision and hearing results.

The Health Services Department also evaluates students on a daily basis who aren't feeling well or are injured. With parental approval, certain medications and/or treatments may be administered to help make the student more comfortable and capable of returning to class.

Please observe the following guidelines when sending any medication to school for your child:

- If the medication has been prescribed for long-term use, a "Medication in School" form must be completed and signed by both physician and parent. The medication must be in a prescription container from the pharmacy with the student's name and explicit instructions on the label. Medication must be brought to the school by a parent or responsible adult. Students are NOT permitted to transport medications on the school bus. Likewise, when a student has finished with his/her medication, an adult must come to pick it up.
- If the medication has been prescribed for short-term use, such as an antibiotic or cough prescription, *it must be sent in a prescription container from the pharmacy with the student's name and explicit instructions on the label.* A signed note from the parent requesting that the medication be given at school must accompany the medication.
- *Over-the-counter medications without a physician's written instructions will not be given.*



Any medication sent to school in anything other than the correctly labeled pharmacy container, including the student's name, will not be given. Any questions you may have concerning our services and policies, should be referred to our nurses, Ms. Cindy Leyh or Mrs. Shari Willis (Extension #3026).

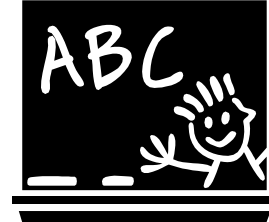
SAP (Student Assistance Program) (Policy #236)

The Student Assistance Program (SAP) is a systematic process designed to mobilize school resources to remove the barriers to learning and, when the problem is beyond the scope of the school, to assist the parent/guardian and student with information so they may access services within the community. This collaborative team typically includes the parent/guardian, classroom teacher, principal, school counselor, reading specialist, learning support teacher and/or representatives from community agencies. Together, they work to identify issues and provide assistance to students experiencing difficulties in learning and academic achievement.

SPECIAL SERVICES

Counseling

The counseling department offers services to all students at Sloan Elementary School. The counselor provides a consistent, caring response when students face problems that can interfere with their ability to succeed in school. Consultation with classroom teachers and staff during weekly PLC (Professional Learning Communities) meetings helps identify specific needs of students throughout the school year. Elementary counseling involves a developmental, proactive approach towards teaching children healthy decision-making skills. Services include teacher and parent consultation, individual and group counseling, whole class instruction, gifted education referrals, achievement testing coordination, and crisis intervention. A drug and alcohol prevention program for elementary students is conducted in the fourth and fifth grades. Career awareness lessons are also part of the K-5 counseling curriculum. Various other topics may be presented by the school counselors, health teacher, Blackburn Center or St. Vincent Drug & Alcohol programs. Referrals for counseling services or information requests can be made by parents, school personnel, and students by contacting the school counselors.



S.A.L.

Franklin Regional School District provides a Gifted Support Program for students who meet eligibility requirements. The S.A.L. (Seminar for Advanced Learners) pull-out enrichment program introduces curricular areas not normally presented in the regular classroom and is instructed by a certified elementary teacher.

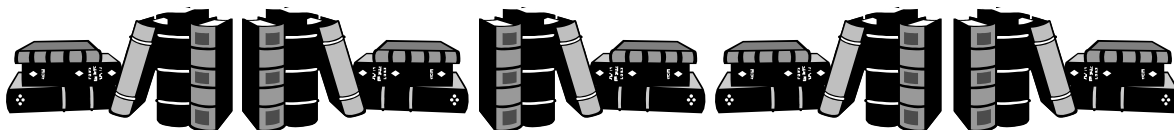
If initial screening results suggest that a student might be exceptional, the District seeks parental consent to conduct a Multidisciplinary Evaluation, including District-provided individualized psycho-educational testing. A Gifted Individualized Education Program (GIEP) addressing the student's identified needs will be written by the GIEP team. Team members include the child's parent and at least two of the following staff members: the principal, the classroom teacher, the Gifted Support teacher, and other teachers or needed specialists.

English Language Development (E.L.D.)

Franklin Regional has a K-12 "English Language Development" program as required ESSA rules of the United States Department of Education. All students who speak a language other than English in their home will be screened for E.L.D. instruction. The E.L.D. Center is located at Franklin Regional Middle School. Students from Sloan who qualify for program instruction will be transported by a District shuttle for the portion of the day when the instruction is provided. Our E. L.D. teacher will contact parents to provide all needed details. She may be reached at 724-327-5456 Extension #2122.

Classroom Placement

Please note that requests for specific classroom placements are not permitted (Franklin Regional Policy #206). Parents may explain their child's needs, in writing, to the principal by May 1, 2019. The principal, counselors and other school team members will consider this information as student placements for the following school year over the summer months. Information received after the deadline will NOT be considered.



SPECIAL SERVICES

Reading Support Program

Sloan Elementary has a Reading Support Program designed to assist kindergarten through third grade students who need additional support in literacy. The reading specialist utilizes teacher consultations, considers the student's classroom performance, classroom based curriculum assessments, PSSA scores, and the DIBELS NEXT assessment to screen students, and identify their strengths and needs. Parents are contacted to discuss the results of this process. The reading specialist encourages parental involvement and holds informational meetings and workshops throughout the year.

The Reading Program has an early intervention approach in which the students receive support in their homerooms or meet in small groups with the reading specialist to concentrate on specific early reading skills. Instruction may be provided in the regular classroom, the reading resource room or through a combination of both approaches. The reading specialists and the classroom teachers work collaboratively to enhance students in their literacy development.

Speech

The speech language support program provides services for kindergarten through fifth grade students who qualify for articulation, language, or fluency therapy. Students who qualify are seen for individual or group therapy sessions once or twice a week. An Individualized Education Plan is developed which outlines each child's specific needs.

Specialized Instruction

Franklin Regional School District provides specialized instruction for those students in Grades K through 5 that have been identified as having special academic needs. After parental consent to evaluate is obtained, a thorough multi-disciplinary evaluation is completed by District personnel. An Evaluation Report is compiled and reviewed with parents and school staff. This report makes educational recommendations for a student. If a student qualifies for specialized instruction, an Individualized Education Plan (IEP) is written by a team comprised of the child's parent and at least two of the following staff members: the principal, the counselor, the classroom teacher, the special education teacher, the district psychologist and other teachers or needed specialists. Resource Rooms are available on all levels to meet the needs of individual students. The amount of time spent in the Resource Room by each student is determined by the student's IEP team and is stated in the IEP.



SCHOOL LEADERSHIP

Administrative Team

The Sloan Administrative Team consists of the building principal, Mrs. Jennifer DiFulvio, and three additional staff members: Mr. Tom Mossellem, Mrs. Sue Callihan, and Ms. Lisa Stewart. Their overall responsibility is to assist in the management of building arrival/dismissal, building public relations, supplies, emergency drills, and program scheduling.

Academic Advisory Council

The Elementary Academic Advisory Council, comprised of teachers, support staff, parents and community members, is another avenue for the Administrative Team, teachers and parents to share in decisions and build ownership in the school facility. The council functions as a vehicle for recognizing building needs, collecting information concerning needs, instituting procedures for arriving at decisions, and recommending plans for improving the school learning environment. Meetings are held separately in each building. Membership in the council is open to all parents residing in the school district. Meeting Minutes are posted on the school websites. www.franklinregional.k12.pa.us

MARK YOUR CALENDAR!

First Day of School (Grades 1-5):

Wednesday, August 22, 2018

Staggered Start for Kindergarten

August 22 and 23 (Wednesday and Thursday)

9:30 to 11:00 am

12:00 to 1:30 pm

First full day for ALL Kindergarten students is:

Friday, August 24, 2018

Bus Emergency Evacuation Drill:

Friday, August 29, 2018 (weather permitting)

Labor Day ~ No School:

Monday, September 3, 2018

D.I.B.E.L.S. NEXT Fall Assessment:

September 4-7, 2018 (Fall Assessment)

January 7-11, 2019 (Winter Assessment)

May 6-10, 2019 (Spring Assessment)

Sloan Open House

Monday, September 11, 2018 (6:30-8:00 p.m.) - Grades 1 & 2
Wednesday, September 12, 2018 (6:30-8:00 p.m..) - Grades 3 & 4
Thursday, September 13, 2018 (6:30-8:00 p.m..) - Grades 5





Did you know.....

- Our mission is to support our students in striving for excellence in learning, achievement, and citizenship by sponsoring enrichment activities and events designed to broaden both the classroom experience and the sense of being part of a community?
- as a parent or guardian of a Sloan student you are automatically a member of the PTO?
- the PTO has no registration, dues, or required obligations?
- student events such as classroom parties, field trips, field day, fall & spring book fairs, spirit & clothing sales, fifth grade farewell, 3rd annual dance-a-thon, student directory and student planners are sponsored, funded and/or organized by the PTO?
- family events such as Relay for Life, Family Fun Nights, and our Science Night/Science & Art Fair are sponsored, funded and/or organized by the PTO?

Check us out online!

- Visit www.sloanpto.com.
- Sign up right on the homepage for our Email Newsletters (aka E-News) delivered to your Inbox.
- E-news is sent electronically via email and on Facebook ONLY; we do NOT provide a hard copy.
- Find archived E-News, our calendar, fundraiser info, and opportunities to get involved.
- Understand our mission, policies and budget.
- Discover useful links for school, district, and community resources.
- Check out our *Event Photos* link to see pictures of recent school happenings.

Join us on Facebook!

- Become a member of the official *Sloan PTO Press page*;
(<https://www.facebook.com/groups/sloanptopress>).
- Find out about upcoming events and updates, and frequent reminders.
- Connect with other parents for the “inside scoop” on the school, the district, and the PTO.
- Connect with confidence; the *Sloan PTO Press* page is only accessible to current Sloan families, teachers and administration, and is monitored by the Board.

Attend our meetings.

- Meet other parents at our bi-monthly meetings at 7:00pm in the LGI (**DATES: 9/6, 11/15, 2/7, 5/9**)
- Learn about PTO events and activities.
- Be heard! Share ideas, stay informed, and vote on PTO initiatives.

Monica Bush (President)

Tricia Mitchell (Vice President)

Nancy Golembiewski/Patricia Collamer (co-treasurers)

Carla Williamson (Secretary)

VOLUNTEERS are always WELCOME!

Updated: August, 2018

Recently there have been updates to the Child Protective Services Law which indirectly amends School Code and directly affects any new or existing employees, contractors with direct contact with students, and volunteers. All new or existing employees, contractor with direct contact with students, and volunteers need to obtain new clearances every 60 months. The volunteer is responsible to purchase and submit original clearances to the School Secretary prior to the expiration date (60 months). Failure to do so will result in you not being able to volunteer, in any capacity, at any school or activity.

**Revised: Initial clearances may now be dated within 60 months.*

ACTIVE LINKS MAY BE FOUND ON OUR WEB PAGE UNDER FOR PARENTS>VOLUNTEER INFORMATION



Franklin Regional Elementary Schools

Expectations For eReader/Tablets Technology

Some students have expressed an interest in using their personal electronic reader (Kindle, NOOK, Tablet, etc.) to use during independent reading time or indoor recess. We embrace the use of technology in our classrooms and welcome the use of electronic readers (eReaders) to enhance student learning and interest in reading.

If your child chooses to read a novel using an e-Reader, he/she must follow the appropriate guidelines:

At no time will eReaders be used for anything other than reading or accessing programs to assist students in reading. Students will not play games or access leisure applications of any kind during any class period, including indoor recess.

Students will follow all school guidelines, FRSD Acceptable Use Policy, concerning the appropriate use of an electronic device. Also, eReaders must be used in accordance with teacher instructions. The eReader must not be a distraction for the student or those around him/her nor be a source of any classroom disruption.

Please complete the bottom portion and return it to your child's teacher. Thank you.

The Elementary Principals

Parent/Guardian Agreement

- I authorize my child to bring his/her eReader to school with the understanding that it is used as a tool for reading only.
- I understand that the Franklin Regional School District and teachers are not responsible for any damage or loss associated with my child's eReader on school (property) or on the bus if I choose to allow my child to take it to school.
- I understand that I will be contacted if the expectations are not followed, and I will be required to pick up the device from the school.

Student Name: _____

Parent/Guardian Name: (Print) _____

Parent/Guardian Signature: _____ Date: _____

Phone: _____

Email: _____



**FRANKLIN REGIONAL SCHOOL DISTRICT
SCHOOL ABSENCE EXCUSE FORM**



Student Name: _____ Grade: ____ Teacher Name _____

Absence Date(s): _____ Tardy Date(s): _____ Early Dismissal Date(s): _____
 Early Dismissal Time: _____

Pennsylvania State Law requires an explanation from the parent/guardian for each absence or late arrival. Please provide the reason for your child's absence below:

Reason(s): _____

Parent Name: (Printed): _____
 Parent Signature (Ink): _____ Date: _____



**FRANKLIN REGIONAL SCHOOL DISTRICT
SCHOOL ABSENCE EXCUSE FORM**



Student Name: _____ Grade: _____

Absence Date(s): _____ Tardy Date(s): _____ Early Dismissal Date(s): _____
 Early Dismissal Time: _____

Pennsylvania State Law requires an explanation from the parent/guardian for each absence or late arrival. Please provide the reason for your child's absence below:

Reason(s): _____

Parent Name: (Printed): _____
 Parent Signature (Ink): _____ Date: _____



**FRANKLIN REGIONAL SCHOOL DISTRICT
SCHOOL ABSENCE EXCUSE FORM**



Student Name: _____ Grade: _____

Absence Date(s): _____ Tardy Date(s): _____ Early Dismissal Date(s): _____
 Early Dismissal Time: _____

Pennsylvania State Law requires an explanation from the parent/guardian for each absence or late arrival. Please provide the reason for your child's absence below:

Reason(s): _____

Parent Name: (Printed): _____
 Parent Signature (Ink): _____ Date: _____

Revised: 8/2018

FRANKLIN REGIONAL SCHOOL DISTRICT

SLOAN ELEMENTARY

4121 Sardis Road

Murrysville, Pennsylvania 15668

Phone: 724.327.5456 Ext:3002 • Fax: 724.327.4903

Jennifer M. DiFulvio, Principal



REQUEST FOR EXCUSED ABSENCE FOR EDUCATIONAL TRAVEL

Student's Name: _____

Homeroom Teacher/Grade Level: _____

Dates of Trip: _____
(Maximum of five days only will be considered)

Prior to this request, has your child received permission to travel during the 2018-19 school year?
Yes or No (please circle)

State your reason for the absence request and describe the *educational* value of the trip:

Destination: _____

Parent(s) or Person(s) who will accompany your child: _____

Date: _____ **Parent/Guardian Signature:** _____

.....
Office Use Only

Date Request Received by Principal: _____

Total number of days absent to date: _____ (teacher to complete)

Number of days absent covered by a Physician's Excuse: _____ (teacher to complete)

Average grades in all content areas: _____ (teacher to complete)

*Teacher: Please attach a copy of this student's most recent report card/progress notice

_____ **The criteria required for approved educational travel has been met. The following dates will be excused:** _____.

_____ **Provisional Approval (describe):** _____.

_____ **Educational travel is not approved for the following reason(s)**

Date: _____ **Principal's Signature:** _____

Sloan Elementary School
Parent Sign-Off Page
 2018-2019 Parent-Student Handbook

The *Sloan Parent & Student Handbook* was designed to provide our Sloan families with easy access to information about our school. These procedures and policies are in effect so we may provide your children with a sound educational experience in a learning environment that is orderly and disciplined.

During the first week of school, the counselors and I will visit classrooms to welcome the students to Sloan, discuss the Student Handbook, and establish expectations for the new year. As a part of that meeting, we will briefly review the policies that directly effect your child including the Student Behavior Policy.

We would also like you to take time to familiarize yourself with the contents of the Handbook and discuss the guidelines in an age appropriate manner with your child. Following that discussion, please complete the bottom of this form, sign it, and return it to your child’s homeroom teacher by **September 21, 2018**.

Thank you for your support! Together, we can help our children develop into respectful and responsible citizens.

Sincerely,
Mrs. Jennifer DiFulvio, Principal



I have read and discussed the 2018-2019 Sloan Parent & Student Handbook with an emphasis on the sections entitled: (Parent, please initial each section and sign below.)

_____ *Student Behavior (School, Cafeteria, Recess, Bus)*

_____ *Internet Use* _____ *Dress Code/Valuables*

_____ *Attendance* _____ *Other District Policies/Bullying*

_____ *Release of Student Directory Information (FERPA)*

Student Name: _____

Grade _____ Teacher _____

Parent/Guardian Signature: _____

